

EUCCHARISTIC MINISTER SCHEDULE FOR **NOVEMBER** THROUGH **DECEMBER** 2017
SUNDAY 10:00 A.M. MASS

****PLEASE NOTE****

- **ARRIVE 15 MINUTES PRIOR TO MASS**, INITIAL NEXT TO YOUR NAME ON SCHEDULE WHEN SERVING.
- GATHER TOGETHER IN THE SACRISTY FOR THE SERVANT'S PRAYER, PRIOR TO MASS.
- WEAR A CROSS WHEN SERVING.
- DRESS APPROPRIATELY, WE ARE IN GOD'S HOUSE AND SETTING AN EXAMPLE.
- ALWAYS **USE PERSONAL HAND SANITIZER** BEFORE APPROACHING ALTAR TO SERVE.
- WHEN THE DEACON IS NOT PRESENT, **THE SACRISTAN/EUCCHARISTIC LEADER** DISTRIBUTES THE HOST STANDING NEXT TO FATHER.
- COVER THE CUP WITH PURIFICATOR CLOTH WHEN WALKING.
- SMILE AND MAKE EYE CONTACT WHEN DISTRIBUTING COMMUNION.
- WHEN GIVING A BLESSING, DO NOT TOUCH PERSON. SIMPLY PLACE YOUR HAND OVER HEAD OR SHOULDER.
- MINISTERS DISTRIBUTING THE HOST WILL BE SHOWN WITH AN **(H)** NEXT TO THEIR NAME, OTHER MINISTERS WILL DISTRIBUTE THE PRECIOUS BLOOD.
- **ROTATE PURIFICATOR CLOTH** TO WIPE THE CUP WHEN DISTRIBUTING THE PRECIOUS BLOOD.
- DO NOT BOW WHEN CROSSING IN FRONT OF ALTAR AFTER DISTRIBUTING COMMUNION ON THE CHOIR SIDE.
- CONSUME REMAINING PRECIOUS BLOOD, DO NOT DISCARD IN THE SINK.
- WHEN PURIFYING THE CUPS AFTER COMMUNION, SHARE ONE CLEAN PURIFICATOR CLOTH, **NO PAPER TOWELS**.
- YOU **CAN NOT** SERVE AS AN ALTAR SERVER, USHER, OR LECTOR WHEN SCHEDULED AS EUCCHARISTIC MINISTER OR SACRISTAN.
- **REMEMBER TO GET A REPLACEMENT MINISTER** IF YOU WILL NOT BE IN ATTENDANCE ON YOUR ASSIGNED DATE, OR IF YOU ARE ILL. **REPLACEMENT MINISTER**, ENTER YOUR NAME, AND INITIAL NEXT TO THE NAME OF THE MINISTER YOU ARE REPLACING.
- IF YOU ARE ATTENDING EITHER THE SATURDAY 5:30 P.M. MASS OR SUNDAY 7:00 A.M. MASS, CHECK TO SEE IF ADDITIONAL HELP IS NEEDED.

(A) AMBO SIDE (C) CHOIR SIDE (H) DISTRIBUTES HOST (S) SACRISTAN

NOV 5 (S) ARLENE

- (A)** 1) MONNETTE MORDINOIA
 2) TONY MORDINOIA **(H)**
 3) NANCY FEDORNOCK
(C) 4) BOB TOGNETTI
 5) ANN TOGNETTI **(H)**
 6) STEVE WALLACE

NOV 12 (S) TONY

- (A)** 1) CHARLESTON LEEK
 2) TED CRANE **(H)**
 3) MONNETTE MORDINOIA
(C) 4) SIMON VIDAL
 5) CAROLINE daSILVA **(H)**
 6) LETICIA PADILLA

NOV 19 (S) STEVE

- (A)** 1) THERESA LIEBELT
 2) DOLORES SILVA **(H)**
 3) LARRY ERWIN
(C) 4) LETICIA PADILLA
 5) JULIA JOHNSON **(H)**
 6) TONI JARDINE

NOV 26 (S) ANN

- (A)** 1) DOLORES SILVA
 2) TONI JARDINE **(H)**
 3) SIMON VIDAL
(C) 4) BOB TOGNETTI
 5) NANCY FEDORNOCK **(H)**
 6) CAROLINE daSILVA

DEC 3 (S) ARLENE

- (A)** 1) THERESA LIEBELT
 2) TED CRANE **(H)**
 3) MERCEDES PERALTA
(C) 4) DOLORES SILVA
 5) BOB TOGNETTI **(H)**
 6) ANN TOGNETTI

DEC 10 (S) TONY

- (A)** 1) STEVE WALLACE
 2) DOLORES SILVA **(H)**
 3) CAROLINE daSILVA
(C) 4) SIMON VIDAL
 5) MONNETTE MORDINOIA **(H)**
 6) CHARLESTON LEEK

DEC 17 (S) STEVE

- (A)** 1) LARRY ERWIN
 2) TED CRANE **(H)**
 3) LETICIA PADILLA
(C) 4) TONI JARDINE
 5) RICH TETREAUULT **(H)**
 6) MICHELLE TETREAUULT

DEC 24 (S) ANN

- (A)** 1) CHARLESTON LEEK
 2) BOB TOGNETTI **(H)**
 3) JULIA JOHNSON
(C) 4) SIMON VIDAL
 5) NANCY FEDORNOCK **(H)**
 6) CAROLINE daSILVA

DEC 31 (S) MONNETTE

- (A)** 1) LETICIA PADILLA
 2) TONY MORDINOIA **(H)**
 3) THERESA LIEBELT
(C) 4) TONI JARDINE
 5) CAROLINE daSILVA **(H)**
 6) NANCY FEDORNOCK

EUCCHARISTIC MINISTER SCHEDULE FOR **NOVEMBER** THROUGH **DECEMBER** 2017

SATURDAY 5:30 P.M. MASS

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- WHEN THE DEACON IS NOT PRESENT, **THE SACRISTAN/EUCCHARISTIC LEADER** DISTRIBUTES THE HOST STANDING NEXT TO FATHER.
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- IF YOU ARE ATTENDING THE SUNDAY 7:00 A.M. MASS, CHECK TO SEE IF ADDITIONAL HELP IS NEEDED.

(A) AMBO SIDE

(C) CHOIR SIDE

(H) DISTRIBUTES HOST

(S) SACRISTAN

NOV 4 (S) PETER

- (A) 1) SANA ALWAKIL
 2) JEFF SMITH **(H)**
 3) GLORIA HERROZ
(C) 4) BARBARA PODESTO
 5) RICH TETREAUULT **(H)**
 6) MICHELLE TETREAUULT

NOV 11 (S) PETER

- (A) 1) NICK EDDY
 2) DEBBIE GARCIA **(H)**
 3) ROSE SY
(C) 4) AUDREY BANTHOS
 5) MICKEY MEDEIROS **(H)**
 6) JOANNE MEDEIROS

NOV 18 (S) DEBBIE

- (A) 1) ANN HENNINGS
 2) JESSE VASQUEZ **(H)**
 3) PETER DUFFY
(C) 4) MELANE KOEHLER
 5) CHUCK BANTHOS **(H)**
 6) SANA ALWAKIL

NOV 25 (S) MICHELLE

- (A) 1) RICH TETREAUULT
 2) GLORIA HERROZ **(H)**
 3) ROSE SY
(C) 4) JEFF SMITH
 5) STEVE WALLACE **(H)**
 6) MERCEDES PERALTA

DEC 2 (S) PETER

- (A) 1) MICKEY MEDEIROS
 2) JOANNE MEDEIROS **(H)**
 3) BARBARA PODESTO
(C) 4) JESSE VASQUEZ
 5) RICH TETREAUULT **(H)**
 6) MICHELLE TETREAUULT

DEC 9 (S) PETER

- (A) 1) JEFF SMITH
 2) DEBBIE GARCIA **(H)**
 3) MELANE KOEHLER
(C) 4) ROSE SY
 5) ANN HENNINGS **(H)**
 6) NICK EDDY

DEC 16 (S) DEBBIE

- (A) 1) SANA ALWAKIL
 2) JEFF SMITH **(H)**
 3) AUDREY BANTHOS
(C) 4) NICK EDDY
 5) MICKEY MEDEIROS **(H)**
 6) JOANNE MEDEIROS

DEC 23 (S) MICHELLE

- (A) 1) MONNETTE MORDINOIA
 2) TONY MORDINOIA **(H)**
 3) RICH TETREAUULT
(C) 4) ROSE SY
 5) MELANE KOEHLER **(H)**
 6) JESSE VASQUEZ

DEC 30 (S) STEVE

- (A) 1) SANA ALWAKIL
 2) GLORIA HERROZ **(H)**
 3) PETER DUFFY
(C) 4) MELANE KOEHLER
 5) CHUCK BANTHOS **(H)**
 6) GLORIA HERROZ

EXTRAORDINARY MINISTER SCHEDULE FOR **NOVEMBER** THROUGH **DECEMBER** 2017

SUNDAY 7:00 A.M. MASS

****Please note****

We now have **three (3) Extraordinary Ministers serving at the 7:00 a.m. mass.**

Please arrive 15 minutes prior to mass, initial next to your name when serving.

1) **The first Minister** will be the Sacristan and Eucharistic Minister, and will distribute the **Host** to the parishioners **while standing next to Father**. The duties of the Sacristan at this mass remain the same, (i.e.) set up the altar for mass, go to the Blessed Sacrament Chapel to bring the Ciborium with the Consecrated Hosts from the Tabernacle to the altar, and return the Ciborium to the Tabernacle at the conclusion of Communion.

2) **The second and third Ministers** will distribute the **Precious Blood**. He/she will approach the altar at the proper time, stand in normal position to receive Communion, then go to position on the ambo side (2nd Minister) and choir side (3rd Minister) to distribute the Precious Blood to the parishioners. Once completed, immediately go to preparation area to purify the cup and return it to the glass cabinet.

NOVEMBER

Nov 5: 1) DEBBIE GARCIA (S)

2) ADELA LOPEZ

3) MICHAEELEN TEIXIERA

Nov 12: 1) STEVE WALLACE (S)

2) MICHAEELEN TEIXIERA

3) JULIA JOHNSON

Nov 19: 1) MICHELLE TETREULT (S)

2) RICH TETREULT

3) MICHAEELEN TEIXIERA

Nov 26: 1) TONY MORDINOIA (S)

2) MICHAEELEN TEIXIERA

3) ADELA LOPEZ

DECEMBER

DEC 3: 1) TONY MORDINOIA (S)

2) MONNETTE MORDINOIA

3) MICHAEELEN TEIXIERA

Dec 10: 1) RICH TETREULT (S)

2) MICHELLE TETREULT

3) MICHAEELEN TEIXIERA

Dec 17: 1) MICHAEELEN TEIXIERA (S)

2) ADELA LOPEZ

3) JULIA JOHNSON

Dec 24: 1) STEVE WALLACE (S)

2) MICHAEELEN TEIXIERA

3) ADELA LOPEZ

Dec 31: 1) DEBBIE GARCIA (S)

2) ADELA LOPEZ

3) MICHAEELEN TEIXIERA

The instruction sheet for preparing the altar at this mass is posted on the wall in the preparation area. We are still setting up the same as we do for our week day morning 8:00 a.m. mass. Also remember to return everything to the proper place at the conclusion of the mass.

1) After placing the items on the wooden tray, (as shown on the info sheet), place the prepared tray on the corner of the altar (ambo side) prior to mass.

2) At the proper time, after The Lord's Prayer, Sacristan goes to the Blessed Sacrament Chapel to bring the Ciborium with the Consecrated Hosts from the Tabernacle to the altar. All Ministers remain in place at the altar to receive Communion from Father.

3) Then Ministers go to serving positions to distribute Communion. When you have completed serving, Sacristan returns to the altar to receive the Ciborium from Father and returns it to the Tabernacle. Place the Tabernacle key back in the black box in the glass cupboard.

SACRISTAN SCHEDULE FOR **NOVEMBER** THROUGH **DECEMBER** 2017

SUNDAY 7:00 A.M. MASS

Please arrive at least 15 minutes prior to Mass to set everything up for the mass per posted instructions in the preparation area.

<u>November</u>	<u>December</u>
5th: Debbie Garcia	3rd: Tony Mordinoia
12th: Steve Wallace	10th: Rich Tetreault
19th: Michelle Tetreault	17th: Michaelleen Teixiera
26th: Tony Mordinoia	24th: Steve Wallace
	31st: Debbie Garcia

SUNDAY 10:00 A.M. MASS

Please arrive at church **by 9:30 a.m.** to set up for the **Sunday 10:00 a.m. Mass.**

	<u>November</u>	<u>December</u>
ARLENE HENRIQUES	5th: Arlene	3rd: Arlene
TONY or MONNETTE MORDINOIA	12th: Tony	10th: Tony
STEVE WALLACE	19th: Steve	17th: Steve
ANN TOGNETTI	26th: Ann	24th: Ann
STEVE WALLACE **	----	31st: Monnette**

SATURDAY 5:30 P.M. MASS

Please arrive at church **by 5:00 p.m.** to set up for the **Saturday 5:30 p.m. Mass.**

	<u>November</u>	<u>December</u>
PETER DUFFY	4th: Peter	2nd: Peter
PETER DUFFY	11th: Peter	9th: Peter
DEBBIE GARCIA	18th: Debbie	16th: Debbie
MICHELLE or RICH TETREAUULT	25th: Michelle	23rd: Michelle
STEVE WALLACE	-----	30th: Steve

- INITIAL NEXT TO YOUR NAME ON SCHEDULE WHEN SERVING.
- WEAR A CROSS WHEN SERVING.
- DRESS APPROPRIATELY, WE ARE IN GOD'S HOUSE AND SETING AN EXAMPLE.
- GATHER TOGETHER IN SACRISTY TO PRAY THE SERVANT'S PRAYER, PRIOR TO MASS.
- SACRISTAN WILL PREPARE/SET UP FOR THE MASS, AND CLEAR/RETURN EVERYTHING TO PROPER PLACE AFTER MASS.
- **SACRISTAN/EUCHARISTIC LEADER TAKES THE DEACON'S PLACE** WHEN HE IS NOT PRESENT, AND DISTRIBUTES THE HOST STANDING NEXT TO FATHER.
- **USE PERSONAL HAND SANITIZER** BEFORE APPROACHING ALTAR WHEN SERVING.
- IF YOU ARE UNABLE TO BE AT MASS ON YOUR ASSIGNED DATE, **PLEASE SECURE REPLACEMENT SACRISTAN.** **REPLACEMENT SACRISTAN** ENTER YOUR NAME, AND INITIAL NEXT TO NAME YOU ARE REPLACING.
- YOU **CAN NOT** SERVE AS AN ALTAR SERVER, USHER, OR LECTOR WHEN YOU ARE SCHEDULED AS A SACRISTAN OR EUCHARISTIC MINISTER.