

EUCCHARISTIC MINISTER SCHEDULE FOR **JANUARY** THROUGH **FEBRUARY** 2018  
**SUNDAY 10:00 A.M. MASS**

**\*\*PLEASE NOTE\*\***

- **ARRIVE 15 MINUTES PRIOR TO MASS**, INITIAL NEXT TO YOUR NAME ON SCHEDULE WHEN SERVING.
- GATHER TOGETHER IN THE SACRISTY FOR THE SERVANT'S PRAYER, PRIOR TO MASS.
- WEAR A CROSS WHEN SERVING.
- DRESS APPROPRIATELY, WE ARE IN GOD'S HOUSE AND SETTING AN EXAMPLE.
- ALWAYS **USE PERSONAL HAND SANITIZER** BEFORE APPROACHING ALTAR TO SERVE.
- WHEN THE DEACON IS NOT PRESENT, **THE SACRISTAN/EUCCHARISTIC LEADER** DISTRIBUTES THE HOST STANDING NEXT TO FATHER.
- COVER THE CUP WITH PURIFICATOR CLOTH WHEN WALKING.
- SMILE AND MAKE EYE CONTACT WHEN DISTRIBUTING COMMUNION.
- WHEN GIVING A BLESSING, DO NOT TOUCH PERSON. SIMPLY PLACE YOUR HAND OVER HEAD OR SHOULDER.
- MINISTERS DISTRIBUTING THE HOST WILL BE SHOWN WITH AN **(H)** NEXT TO THEIR NAME, OTHER MINISTERS WILL DISTRIBUTE THE PRECIOUS BLOOD.
- **ROTATE PURIFICATOR CLOTH** TO WIPE THE CUP WHEN DISTRIBUTING THE PRECIOUS BLOOD.
- DO NOT BOW WHEN CROSSING IN FRONT OF ALTAR AFTER DISTRIBUTING COMMUNION ON THE CHOIR SIDE.
- CONSUME REMAINING PRECIOUS BLOOD, DO NOT DISCARD IN THE SINK.
- WHEN PURIFYING THE CUPS AFTER COMMUNION, SHARE ONE CLEAN PURIFICATOR CLOTH, **NO PAPER TOWELS**.
- YOU **CAN NOT** SERVE AS AN ALTAR SERVER, USHER, OR LECTOR WHEN SCHEDULED AS EUCCHARISTIC MINISTER OR SACRISTAN.
- **REMEMBER TO GET A REPLACEMENT MINISTER** IF YOU WILL NOT BE IN ATTENDANCE ON YOUR ASSIGNED DATE, OR IF YOU ARE ILL. **REPLACEMENT MINISTER**, ENTER YOUR NAME, AND INITIAL NEXT TO THE NAME OF THE MINISTER YOU ARE REPLACING.
- IF YOU ARE ATTENDING EITHER THE SATURDAY 5:30 P.M. MASS OR SUNDAY 7:00 A.M. MASS, CHECK TO SEE IF ADDITIONAL HELP IS NEEDED.

**(A) AMBO SIDE**

**(C) CHOIR SIDE**

**(H) DISTRIBUTES HOST**

**(S) SACRISTAN**

**JAN 7 (S) ARLENE**

- (A)** 1) LETICIA PADILLA
- 2) TED CRANE **(H)**
- 3) ALLAN LUIS
- (C)** 4) DOLORES SILVA
- 5) STEVE WALLACE **(H)**
- 6) CHARLESTON LEEK

**JAN 14 (S) TONY**

- (A)** 1) JULIA JOHNSON
- 2) MONNETTE MORDINOIA **(H)**
- 3) NANCY FEDORNOCK
- (C)** 4) CAROLINE daSILVA
- 5) SIMON VIDAL **(H)**
- 6) TONI JARDINE

**JAN 21 (S) STEVE**

- (A)** 1) ANN TOGNETTI
- 2) LARRY ERWIN **(H)**
- 3) THERESA LIEBELT
- (C)** 4) ALLAN LUIS
- 5) NANCY FEDORNOCK **(H)**
- 6) LETICIA PADILLA

**JAN 28 (S) ANN**

- (A)** 1) MONNETTE MORDINOIA
- 2) TONY MORDINOIA **(H)**
- 3) SIMON VIDAL
- (C)** 4) CHARLESTON LEEK
- 5) DOLORES SILVA **(H)**
- 6) TONI JARDINE

**FEB 4 (S) ARLENE**

- (A)** 1) THERESA LIEBELT
- 2) TED CRANE **(H)**
- 3) ANN TOGNETTI
- (C)** 4) LETICIA PADILLA
- 5) STEVE WALLACE **(H)**
- 6) JULIA JOHNSON

**FEB 11 (S) TONY**

- (A)** 1) NANCY FEDORNOCK
- 2) MONNETTE MORDINOIA **(H)**
- 3) CAROLINE daSILVA
- (C)** 4) ALLAN LUIS
- 5) SIMON VIDAL **(H)**
- 6) CHARLESTON LEEK

**FEB 18 (S) STEVE**

- (A)** 1) LETICIA PADILLA
- 2) TED CRANE **(H)**
- 3) LARRY ERWIN
- (C)** 4) THERESA LIEBELT
- 5) NANCY FEDORNOCK **(H)**
- 6) TONI JARDINE

**FEB 25 (S) ANN**

- (A)** 1) MONNETTE MORDINOIA
- 2) TONY MORDINOIA **(H)**
- 3) CHARLESTON LEEK
- (C)** 4) SIMON VIDAL
- 5) DOLORES SILVA **(H)**
- 6) CAROLINE daSILVA

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**(A) AMBO SIDE**

**(C) CHOIR SIDE**

**(H) DISTRIBUTES HOST**

**(S) SACRISTAN**

**JAN 6 (S) PETER**

- (A)** 1) BARBARA PODESTO  
 2) MICHELLE TETREAUULT **(H)**  
 3) RICH TETREAUULT  
**(C)** 4) JEFF SMITH  
 5) SANA ALWAKIL **(H)**  
 6) GLORIA HERROZ

**JAN 13 (S) PETER**

- (A)** 1) JOANNE MEDEIROS  
 2) MICKEY MEDEIROS **(H)**  
 3) ANN HENNINGS  
**(C)** 4) DEBBIE GARCIA  
 5) AUDREY BANTHOS **(H)**  
 6) ROSE SY

**JAN 20 (S) DEBBIE**

- (A)** 1) JESSE VASQUEZ  
 2) JEFF SMITH **(H)**  
 3) LYNN LAMOURE  
**(C)** 4) NICK EDDY  
 5) MELANE KOEHLER **(H)**  
 6) CHUCK BANTHOS

**JAN 27 (S) MICHELLE**

- (A)** 1) MERCEDES PERALTA  
 2) BARBARA PODESTO **(H)**  
 3) RICH TETREAUULT  
**(C)** 4) PETER DUFFY  
 5) STEVE WALLACE **(H)**  
 6) SANA ALWAKIL

**FEB 3 (S) PETER**

- (A)** 1) LYNN LAMOURE  
 2) ROSE SY **(H)**  
 3) GLORIA HERROZ  
**(C)** 4) JOANNE MEDEIROS  
 5) ANN HENNINGS **(H)**  
 6) MICKEY MEDEIROS

**FEB 10 (S) PETER**

- (A)** 1) RICH TETREAUULT  
 2) JEFF SMITH **(H)**  
 3) MICHELLE TETREAUULT  
**(C)** 4) AUDREY BANTHOS  
 5) DEBBIE GARCIA **(H)**  
 6) BARBARA PODESTO

**FEB 17 (S) DEBBIE**

- (A)** 1) NICK EDDY  
 2) LYNN LAMOURE **(H)**  
 3) SANA ALWAKIL  
**(C)** 4) MERCEDES PERALTA  
 5) GLORIA HERROZ **(H)**  
 6) CHUCK BANTHOS

**FEB 24 (S) MICHELLE**

- (A)** 1) ROSE SY  
 2) RICH TETREAUULT **(H)**  
 3) MELANE KOEHLER  
**(C)** 4) PETER DUFFY  
 5) STEVE WALLACE **(H)**  
 6) JESSE VASQUEZ

**SUNDAY 7:00 A.M. MASS****\*\*Please note\*\***We have **three (3) Extraordinary Ministers serving at the 7:00 a.m. mass.**

Please arrive 15 minutes prior to mass, initial next to your name when serving.

1) **The first Minister** will be both the Sacristan and Eucharistic Minister, and distributes the **Host** to the parishioners **while standing next to Father**. The duties of the Sacristan at this mass remain the same, (i.e.) set up the altar for mass, go to the Blessed Sacrament Chapel to bring the Ciborium with the Consecrated Hosts from the Tabernacle to the altar, and return the Ciborium to the Tabernacle at the conclusion of Communion.

2) **The second and third Ministers** will distribute the **Precious Blood**. He/she will approach the altar at the proper time, stand in normal position (behind Father with back to statues) to receive Communion, then go to position on the ambo side (2<sup>nd</sup> Minister) and choir side (3<sup>rd</sup> Minister) to distribute the Precious Blood to the parishioners. Once completed, immediately go to preparation area to purify the cup and return it to the glass cabinet.

**JANUARY****Jan 7:** 1) DEBBIE GARCIA (S)

2) SHERRI McGUE

3) DENIS McGUE

**Jan 14:** 1) JEAN EDDY (S)

2) NICK EDDY

3) MICHAEELEN TEIXIERA

**Jan 21:** 1) MICHELLE TETREULT (S)

2) RICH TETREULT

3) JULIA JOHNSON

**Jan 28:** 1) MICHAEELEN TEIXIERA (S)

2) ADELA LOPEZ

3) JEAN EDDY

**FEBRUARY****Feb 4:** 1) DEBBIE GARCIA (S)

2) MICHAEELEN TEIXIERA

3) ADELA LOPEZ

**Feb 11:** 1) JEAN EDDY (S)

2) ADELA LOPEZ

3) NICK EDDY

**Feb 18:** 1) RICH TETREULT (S)

2) MICHELLE TETREULT

3) JULIA JOHNSON

**Feb 25:** 1) MICHAEELEN TEIXIERA (S)

2) SHERRI McGUE

3) DENIS McGUE

The instruction sheet for preparing the altar at this mass is posted on the wall in the preparation area. We are still setting up the same as we do for our week day morning 8:00 a.m. mass. Also remember to return everything to the proper place at the conclusion of the mass.

- 1) After placing the items on the wooden tray, (as shown on the instruction sheet), place the prepared tray on the corner of the altar (ambo side) prior to mass.
- 2) At the proper time, after The Lord's Prayer, Sacristan goes to the Blessed Sacrament Chapel to bring the Ciborium with the Consecrated Hosts from the Tabernacle to the altar. All Ministers remain in place at the altar to receive Communion from Father.
- 3) Then Ministers go to serving positions to distribute Communion. When you have completed serving, Sacristan returns to the altar to receive the Ciborium from Father and returns it to the Tabernacle. Place the Tabernacle key back in the black box in the glass cupboard.

SACRISTAN SCHEDULE FOR **JANUARY** THROUGH **FEBRUARY** 2018

**SUNDAY 7:00 A.M. MASS**

**Please arrive at least 15 minutes prior to Mass** to set everything up for the mass per posted instructions in the preparation area.

<u>January</u>	<u>February</u>
7th: Debbie Garcia	4th: Debbie Garcia
14th: Jean Eddy	11th: Jean Eddy
21st: Michelle Tetreault	18th: Rich Tetreault
28th: Michaelleen Teixiera	25th: Michaelleen Teixiera

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**SUNDAY 10:00 A.M. MASS**

Please arrive at church **by 9:30 a.m.** to set up for the **Sunday 10:00 a.m. Mass.**

	<u>January</u>	<u>February</u>
ARLENE HENRIQUES	7th: Arlene	4rd: Arlene
TONY or MONNETTE MORDINOIA	14th: Tony	11th: Tony
STEVE WALLACE	21st: Steve	18th: Steve
ANN TOGNETTI	28th: Ann	25th: Ann
STEVE WALLACE	---	---

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**SATURDAY 5:30 P.M. MASS**

Please arrive at church **by 5:00 p.m.** to set up for the **Saturday 5:30 p.m. Mass.**

	<u>January</u>	<u>February</u>
PETER DUFFY	6th: Peter	3rd: Peter
PETER DUFFY	13th: Peter	10th: Peter
DEBBIE GARCIA	20th: Debbie	17th: Debbie
MICHELLE or RICH TETREULT	27th: Michelle	24th: Michelle
STEVE WALLACE	-----	----

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- INITIAL NEXT TO YOUR NAME ON SCHEDULE WHEN SERVING.
- WEAR A CROSS WHEN SERVING.
- DRESS APPROPRIATELY, WE ARE IN GOD'S HOUSE AND SETING AN EXAMPLE.
- GATHER TOGETHER IN SACRISTY TO PRAY THE SERVANT'S PRAYER, PRIOR TO MASS.
- SACRISTAN WILL PREPARE/SET UP FOR THE MASS, AND CLEAR/RETURN EVERYTHING TO PROPER PLACE AFTER MASS.
- **SACRISTAN/EUCHARISTIC LEADER TAKES THE DEACON'S PLACE** WHEN HE IS NOT PRESENT, AND DISTRIBUTES THE HOST STANDING NEXT TO FATHER.
- **USE PERSONAL HAND SANITIZER** BEFORE APPROACHING ALTAR WHEN SERVING.
- IF YOU ARE UNABLE TO BE AT MASS ON YOUR ASSIGNED DATE, **PLEASE SECURE REPLACEMENT SACRISTAN.** **REPLACEMENT SACRISTAN** ENTER YOUR NAME, AND INITIAL NEXT TO NAME YOU ARE REPLACING.
- YOU **CAN NOT** SERVE AS AN ALTAR SERVER, USHER, OR LECTOR WHEN YOU ARE SCHEDULED AS A SACRISTAN OR EUCHARISTIC MINISTER.